**CURRICULUM COMMITTEE**

Minutes

February 10, 2017

Present: Carol Dodson, Donna Larson, Terry Mackey (Chair), Lupe Marinez, Mike Mattson, Lilly Mayer, April Smith, Tara Sprehe, Shelly Tracey, Dru Urbassik (recorder), Bill Waters, Ryan West, MaryJean Williams

Not Present: Dustin Bare, Dave Bradely, Lars Campbell, Elizabeth Carney, Megan Feagles, Sue Goff, Nick Hamel, Barry Kop, Carrie Kyser, Jeff McAlpine, Tracey Nelson, Gwenda Richards Oshiro, Cynthia Risan, Laurette Scott

Guests: Melissa Jones, Carol Burnell, Nora Brodnicki

1. **Welcome & Introductions**—Terry Mackey
2. **Minutes**

 The January 20th meeting minutes were approved.

 **Motion to approve, approved.**

1. **Consent Agenda**

 Item #1: Course Number Changes

 Item #2: Course Credit/Hours Change

 Item #3: Course Title Change

 Item #4: Outlines Reviewed for Approval

Motion to approve, approved.

* Credit hours for FRP courses at 16 hours come from an overlooking outside body and cannot be changed

**Action: Committee voted to approve consent agenda**

1. **Informational items**

 **Review Committee Updates**

*Terry Mackey*

* Tabled for next meeting

 **PLO Updates**

AS Area of Emphasis Computer Science

 -no concerns

 AAS Manufacturing Tech

* no concerns

 Cert, Manufacturing Technology

 - no concerns

 AAS, Automotive Service Technology

* consistent with an accreditation the department is looking at receiving in a few years
* align with the examinations student will take

 Cert, Under Car Tech Auto

* no concerns

 Cert, Under Car Tech Manual

* no concerns

 Cert Under Hood Tech

* change yourself to “the person”
	+ Donna L. will reach out to D. Bradley with this feed back

 AAS Corrections

* No concerns

 AAS Criminal Justice

* No concerns
1. **Old Business**

 None

1. **New Business**

 *Program Suspension*

 *Public Safety*

* *Approve as long as a teach out plan is submitted*

***Program Amendments***

*AS Area of Emphasis in English Marylhurst*

* *Marylhurst changed from 3 credit courses to 4 credit courses and changed their entire program*
* *The proposed changes support the changes that were made at Marylhurst*
* *Approved*

 *AAS, Early Childhood Education & Family Studies*

* *Read notes to the Committee that were provided by Dawn H.*
* *Approved*

 *AAS, Manufacturing Technology*

* *Moved CNC back to the second year*
* *Students were completing the 1 year cert without a CNC course, but it didn’t fit well*
* *If at student completes the 2 year degree they will complete the CNC courses in the second year*
* *Credit hours are 96 instead of 93, due to 3 additional electives*
* *Few electives in this program to start with, credit change is in the range of the other programs*
* *Additional electives will prepare the students more*
* *Approved*

 *AAS, Wildland Fire Management*

* *Reactivating*
* *Electives should be 24-29*
* *Focus on the mgmt. side of wildland fire science*
* *Use to be more training focused*
* *93-98 total credit*
* *Asking students to take 3-8 additional credits*
	+ *Do the elective credits need to be as high as they are*
	+ *Is it worth the time and money for the students*
		- *The more time they have the more mgmt. skills they obtain*
		- *This is always true, but we need to make sure that the additional skills are worth it for the student*
* *Approved*

 *CERT, Wildland FireFighter*

* *Removed and added three courses*
* *1 credit hour change*
* *Removed ESH and driving for fire service*
* *FRP-244 had a credit change from 2 to 3*
* *Approved*

 *CERT, Forestry*

* *Felt that the students needed to understand how to navigate in a forest if they get lost*
* *Students should also know what to do if they experience an injury in the field*
* *Added two courses*
* *All courses in one term, but some of the courses are weekend courses and do not meet full term*
* *Approved*

 *Cert, wildland fire Science*

* *One year certificate*
* *HD-120 needs to be removed*
* *¾ credits need to be updated on the right hand column*
* *Will bring back for the 2/17 meeting with new changes*

 *Cert, Wilderness*

* *Suspended last year*
* *Mostly title changes in these courses*
* *Added followership to leadership and basic tool use*
* *Approved*

 *AAS Digital Media Communications*

* *Changes as a result from discussions in assessment*
* *Included MTH-050*
* *Added computer science as an option for computer design students*
* *Moved DMC-280 to the Winter second year*
* *Added Music Sound and Moviemaking is now part of the core courses*
	+ *Everyone gets sound in their core courses*
* *Updated a couple of focus areas*
* *BA-146 has been removed and replaced with BA-101*
* *Dru will check on the additional credit hour for publishing*
* *Approved*

 *CERT, Paraeducator*

* *Switched two courses from term 1 to 3 and vice versa*
* *Approved*

 **New Courses**

*GBC-101 Introduction to Green Building*

 *-developed in response to industry demand*

 *- Series of courses related to building construction*

 *- PLO number 10, is this more of a class assignment?*

 *- when they leave the course they will be able to plan and construct a project*

 *- Approved*

 *J-225 Intermediate College Newspaper: Writing & Photography*

* *Part of successive group of courses*
* *Can take the course a total of two times*
* *Gives students the ability to take newspaper courses for two years straight*
* *Maps to general education outcomes*
	+ *In SLOs there is no mapping*
	+ *These need to be added, only the completes and substantials*
* *Approved*

*J-235 Advanced College Newspaper: Writing and Photography*

* *Same scenario as J-225*
* *Some students cannot get funding for*
* *Mapping needs to be added*
* *Approved*

*ENG-297- AS Degree Portfolio*

* *Use to have a portfolio courses but it was transferring as an elective*
* *Using program outcomes as the outcomes of the course*
* *1 credit, may help to lower credits for the AS Area of Emphasis in English*
* *Will be included in these agreements in the near future*
* *SLO #2*
	+ *Demonstrate and understanding*
	+ *Perhaps “explain”*
	+ *Explain the process of ….*
* *Creative writing and publishing students additionally should…*
	+ *This is okay to do since it is a portfolio course*
* *Could have two or three very general outcomes that would encompass all students*
* *Approved*

*FRP-265 Wildland Fire Prevention Education (P-101)*

* *Will be added as electives for the two year degree*
* *Prerequisite to get into the managerial side of firefighting*
* *SLO 1*
	+ *Acquire the skills?*
	+ *Change to: Students should be able to perform the field applications…*
	+ *Most of the language used is straight from the fire guide*
* *Approved*

*FRP-275 Wildland Fire Management 1*

* *Most of the student body are currently Captains*
* *Offer these courses as workshops, turning into credit courses*
* *Approved*

*FRP-285 Wildland Fire Facilitative Instructor (M-210)*

* *Part two of the Prevention Education*
* *Instructor focus*
* *Aproved*

*MUS-201, MUS-202, MUS-203- Tabled for February 17th*

*-Meeting Adjourned-*

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| **Next Meeting for 2016-17: February 17, 2017 CC127 8-9:30am** |